

This template has been developed to support school districts in sharing information on ventilation systems at the school level. This includes information on how systems meet requirements for regular inspection and maintenance and staff safety throughout the pandemic.

School District:	61 - Greater Victoria
School Name:	Craigflower Elementary
REQUIREMENT: Regular inspection and maintenance of HVAC systems	Yes/No: Yes
	Date of last inspection: 2023-05-17
	Date of next inspection: 2023-09-22
	Date and type of most recent maintenance: 23-05-17 heating unit in the classroom has a bad smell
RECOMMENDATION: Increase supply of outside air	Yes/No: Yes
	Detail: DDC and or manually, opened to as close to 100% as possible
RECOMMENDATION: Upgrade filtration, including installing MERV-13 filters, where possible	Yes/No: No No

	possible air contamination is paramount.
Other Relevant Information:	We are on top of this and do respond quickly to teacher complaints. We want to ensure communication and try to keep staff informed and calm.
District Contact for any Questions:	Name: Domenic ferrarelli
	Phone Number:
	Email: dferrarelli@sd61.bc.ca